



EDUCATION

Student Laptop Program

Follow these simple steps to order your new device!

Step 1: Complete the Laptop Promissory Note

- Follow the instructions on the form and Submit your completed form using the Secure Document Upload Portal <https://forms.peirce.edu/4725699>

Step 2: You will be emailed with your Approval Determination.

- This email will include your approved budget as well as a link to place your order.

Step 3: Choose a device that fits in your budget:

- Visit [BestBuy.com](https://www.bestbuy.com), use the Best Buy App, or shop in a store with help from one of Best Buy's "Blue Shirts" or you can view and select a [Windows device](#).
- If you need assistance choosing a product we encourage you to use the Chat feature on BestBuy.com and a Blue Shirt will be able to answer your questions.
- Important information about your Options**
 - You may purchase a laptop, desktop, or printer and a Geek Squad Protection Plan.
Peirce strongly encourages the 3 year ADH Geek Squad Protection Plan for all student devices
 - Items on clearance have limited quantities and may be out of stock.
 - Apple or Refurbished products are unavailable through this program.
 - Peirce's IT Team *discourages* you from selecting a Chromebook as they lack the processing and storage specifications needed to operate software and other programs you will need as you complete your degree.

Step 4: Complete the Order Form to finalize your purchase

- Once you have completed the form a Best Buy Education Account Manager will reach out to you within 24-48 hours with a quote for you to approve or to answer any questions you may have.



Laptop Promissory Note

Student's Printed Name: _____ Peirce ID: _____

Email: _____ Phone: _____

Academic Term: Fall 20_____ Spring 20_____ Summer 20_____

Please signify your understanding by **initialing each item below:**

- 1) _____ I understand that I am able to purchase a laptop computer and/or a printer through the Peirce College laptop computer purchase program based on my eligibility to receive financial aid to cover the cost of the these items.
- 2) _____ I understand that if my financial aid eligibility changes in covering the cost of the computer and/or printer I will still be financially responsible for the cost associated with the purchase.
- 3) _____ ***I understand that this laptop computer and/or printer cannot be returned and the purchase price cannot be refunded.***
- 4) _____ I understand that this is a legally binding Promissory Note, and that I am responsible for full payment of this debt should it not be covered by financial aid. Should Peirce College be unable to collect the balance owed to them, I understand that my account may be referred to an attorney or collection agency, and I will also be responsible for any interest, fees or other collection costs that may be incurred.
- 5) _____ I understand that in the event of the laptop computer and/or printer being lost or stolen, all claims will be handled through my personal home or renters insurance and Peirce College will not be responsible for replacing this item.
- 6) _____ I understand that by taking part in the Best Buy Computer Purchase Program my financial aid will not disburse until the end of the semester.

Student's Signature: _____ Date: _____

**Submit your completed form using the Secure Document Upload
Portal <https://forms.peirce.edu/4725699>
You will be contacted with Student Financial Services determination.**